



STEP 1: MEET WITH A COUNSELOR

Your first step is to develop your educational plan and career goals that will put you on the path to transfer. Remember, four-year colleges and universities will expect you to commit to a specific major when you apply for admission, so you should begin thinking of your major in case you need to fulfill major specific requirements when you apply to transfer.

When you make an appointment to meet with a counselor, please think of the following questions to address in your appointment:

- Transferring with a degree? Explore the Associate Degree for Transfer (ADT)
- Have you selected a transfer university? CSU, UC, private, out-of-state
- What major do you intend to pursue at the four-year university?

To explore career goals, connect with the Career Center for career guidance and assessment resources.

Tip: Continue working with your counselor on a regular basis to ensure you are meeting the transfer and degree requirements (at least once per semester).

STEP 2: CONNECT WITH THE TRANSFER CENTER


The Transfer Center can help guide you to explore and gather information on potential colleges and universities through transfer fairs, campus visits, meeting with university representatives, transfer workshops and many online resources.

STEP 3: TRANSFER APPLICATION SEASON

You will begin the application process a year prior to your intended transfer term. For example, if you plan to begin at the university in the fall semester, you will need to apply the prior fall semester. It's important to be informed of the application deadlines, particularly when applying to selective programs and institutions.

Contact the Transfer Center for application deadlines, transfer application workshops, and transfer application review appointments.

**CONNECT
WITH US!**

www.chaffey.edu/studentsupport/transfer
transfer.staff@chaffey.edu
 (909) 652-6233
 @chaffeycollegetransfercenter

STEP 4: FULFILL YOUR GRADUATION REQUIREMENTS & COMPLETE THE TRANSFER PROCESS

- Meet with a counselor for a graduation check to confirm all coursework for Chaffey College graduation.
- The semester you intend to graduate (prior to the degree/certificate application deadline) apply for graduation and your degree/certificate (if applicable).
- Complete the transfer application update for the CSU's and UC's. This happens in the month of January.
- Create and check your university portals for important deadlines or documents needed to transfer (e.g. official transcripts).
- Send your admission deposit by the required deadline to reserve your place at your transfer university.
- Send a final official transcript (after your final Chaffey grades are posted) to the university you selected.

APPLY TO TRANSFER

CALIFORNIA STATE UNIVERSITY (CSU)

To begin at the university	Application period
Fall Semester	October 1 - November 30 (a year prior)
Spring Semester	August 1 - August 31

Applying for the spring semester is very limited. Not all schools or programs are available.

UNIVERSITY OF CALIFORNIA (UC)

To begin at the university	Application period
Fall Semester	October 1 - November 30 (a year prior)
Winter/Spring Semester	July 1 - July 31

Most UC campuses do not accept winter/spring applications with the exception of UC Merced, UC Riverside and UC Santa Cruz.

PRIVATE/OUT-OF-STATE COLLEGES AND UNIVERSITIES

Transfer application deadlines and admissions requirements vary from campus to campus for private universities and out-of-state universities.