



BP 3810 Claims Against the District

Any claims against the District for money or damages, which are not governed by any other statutes or regulations expressly relating thereto, shall be presented and acted upon in accordance with Title I, Division 3.6, Part 3, Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of the California Government Code.

The Superintendent/President shall:

- Ensure against real and/or personal property claims (including employment related losses) and industrial injuries as provided for in the Memorandum of Coverage;
- Establish procedures for the filing of employee claims, contract claims, and other claims for money or damages.

Claims must be presented according to this policy and related procedures as a prerequisite to filing suit against the District.

Claims that are subject to the requirements of this policy include, but are not limited to, the following:

- Claims by public entities: claims by the state or by a state department or agency or by another public entity.
- Claims for fees, wages, and allowances: claims for fees, salaries or wages, mileage, or other expenses and allowances.

The Superintendent/President may reject claims or settle claims in an amount less than \$50,000.

The designated place for service of claims, lawsuits, or other types of legal process upon the District is the Office of Human Resources.

References: Education Code Section 72502;
Government Code Sections 900 et seq. and 910

Policy

Category: Executive Expectations

Adopted: 11/14/12
(Replaces former Board Policy 6.3.2)