

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, October 22, 2020, virtually via videoconference. Board President Ovitt called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Sanders (Student Trustee)

Members absent: none

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:01 p.m. Closed session was adjourned at 2:44 p.m.

STUDY SESSION

Environmental Sustainability Update – Associate Superintendent of Administrative Services Melanie Siddiqi introduced Sam Gaddie, sustainability and environmental safety officer, who presented the following: solar carport system – performance, savings and benefits; monthly production report; expected performance index; financial savings; Chino Instructional Building – net zero energy project; recycling – batteries, light tubes and bulbs, pallets, scrap metal, paint; hazardous waste disposal and recycling; energy efficiency; LED upgrades to exterior lighting; and electric vehicle charging stations.

Maintenance and Operations Update – Troy Ament, executive director, facilities and construction, presented the following: maintenance department highlights – vending machine inventory control plan, implementation of LED retrofit lighting campaign, preventative maintenance protocols enhanced; maintenance work order update; grounds highlights – Toro commercial riding reel mower, comprehensive campus landscape and irrigation checks; operations highlights – ongoing review of staffing, work schedules, and building assignments; facilities development completed projects and projects under construction; Central Plant – thermal energy storage permanent load shifts, Trane chillers, boilers and boiler loop; COVID pandemic campus reopening prep and personal protective equipment; and outside agency collaboration/partnerships. Mr. Ament thanked Sam Gaddie for ensuring the

College is following environmental and safety regulations; Richard Levine, manager, maintenance, for his hard work on campus with deep cleaning projects during the pandemic; and Sarah Riley, manager, facilities development, for her work on scheduled maintenance and state-funded projects.

REGULAR SESSION

The regular session reconvened at 3:24 p.m., and Board Trustee McLeod led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

There were no public comments.

COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Lauren Sanders reported participating in the following activities: Chaffey College Transfer Fair, senate and executive meetings, Black Chamber of Commerce Inland Cities East Business Mixer, facilitated the workshop for SSCCC for Black Caucus California Community Colleges, spoke on Leadership Conference February 2021, Redlands Chamber of Commerce Mixer, SSCCC Brown Act webinar, CCSG Activities Committee, awarded Molly Adams Scholarship from Chaffey College, Enrollment and Success Management Committee meeting, College Planning Committee, Special Governing Board meeting, Chaffey Citizens Oversight Committee Bond meeting, DPS event, Black Caucus regular meeting, Chaffey College Guided Pathways Committee meeting, Curriculum Committee meeting, meeting with SSCCC executive director and president, participated on CCSG Finance and Delegation Committee meetings.

President Sanders thanked the CCSG Communications Committee for sending out their first newsletter today.

Trustee McLeod had no report.

Trustee McDougal had no report.

Trustee Brugger reported that she made her monthly donations to the College, attended the San Bernardino County Senior Disabled Fund meeting, and sent flowers to retired Board member Katie Roberts.

Board President Ovitt reported attending the following: Ontario Parks and Recreation Commission and worked on the master plan for the parks in the city; YMCA Board meeting, Children's Fund Board meeting, Esparanza Scholarship Board meeting, and walked for his wife's campaign.

LEGISLATIVE UPDATE

Dr. Janeth Rodriguez, director, alumni and community relations, provided a presentation which included updates on the Undocumented Student Action Week, which was attended by Senator Connie Leyva; SB 860 – Foster Youth Services Coordinating Program: postsecondary education financial aid applications; AB 2416 – Postsecondary education: student financial aid: satisfactory academic progress; and SB 1232 CalWORKs: postsecondary education.

FOUNDATION

Dr. Lisa Nashua, executive director of the Foundation, provided a written report which included: 2020-2021 scholarship application review, Black Minds Matter Scholarship, Chaffey College Foundation Completion Counts Scholarship, journalism program support, Rockefeller Philanthropies, the James Irvine Foundation Better Careers Initiative, exploration of a virtual fundraising event, and save the date for the 2021 Chaffey College Foundation Golf Tournament.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (4:0) vote.

Employment or Ratification of:

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Appointment of:

The Governing Board approved the appointment of Garrett Kenehan to the position of interim dean, mathematics and science, 1.0 FTE, 8 months, range 32, step D of the management salary schedule, effective November 1, 2020, through June 30, 2021.

MONITORING

The following reports were submitted to the Governing Board for their information:

Library/Cybraries Monitoring Report

CONSENT AGENDA

A motion was made by Ms. Brugger, seconded by Ms. McLeod, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Sanders (advisory)

Nays: None

Through this action, the following were approved (Approval of Minutes, September 24, 2020, through Quarterly Budget Transfer Report.)

GOVERNANCE PROCESS

The minutes of the September 24, 2020, regular Board meeting were approved as presented.

The minutes of the October 6, 2020, special Board meeting were approved as presented.

GENERAL INSTITUTION

The Governing Board approved the Chaffey College Mid-Term Accreditation Report.

BUSINESS/FISCAL AFFAIRS

The Governing Board approved the budget increase of \$177,637 to the 2020-2021 restricted general fund budget for the corrections to the Disabled Programs and Services (DPS) allocation and the Individual Training Account (ITA) Program Referrals budget.

The Governing Board approved the Title V Developing Hispanic-Serving Institutions Program Grant from the United States Department of Education in the amount of \$3,000,000 for the period of October 1, 2020 through September 30, 2025.

The Governing Board approved the Budget Transfer Board Reports for the 2019-2020 fiscal year-end closing and the period of July 1, 2020 through September 30, 2020.

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

The contract, purchase order, and warrant lists were ratified on the motion of Ms. McLeod, second of Mr. McDougal. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Sanders (advisory)

Nays: None

The Governing Board ratified the existence of emergency conditions threatening public health, safety and welfare and the continuance of classes resulting from damage to all twelve (12) Central Plant boilers, on the Rancho Cucamonga Campus, and the award of a contract to Enviser of Garden Grove, California, for repairs necessary to remediate the same by installing four (4) replacement boilers, for a total cost not-to-exceed \$392,136, on the motion of Ms. McLeod, second of Mr. McDougal.

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Sanders (advisory)
Nays: None

CEO/STAFF REPORTS

Dr. Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted: Hispanic Heritage Month programming at Chaffey College, Global Community College Leadership Network virtual event, Chaffey College Tailgate activities, \$100 million donation committed to Foundation for California Community Colleges to help students finish college, Finish Line Scholars Program and updates from Equity, Outreach and Communications, Instruction, and the Office of Student Services.

Faculty Senate President Nicole DeRose submitted a report which included accomplishments by Marc Meyer, anthropology; Michelle Dowd, journalism; and Terezita Overduin, library.

Classified Senate President Trisha Albertsen submitted a report highlighting Saba Kazmi, coordinator, International Student Center; Trisha Albertsen, Hope Ell, Vicky Valle, Sarah Schmidt, and Sonia Torres who attended the California Community Colleges Pathways to Equity Conference; and the Classified Senate See's Candy fundraiser.

CSEA President Monica Han provided a CSEA newsletter called *The Classified Scoop*, which focused on classified employees Joseph Cascio, Information Technology, and Mervine Drake, Information Technology.

CCFA President Jonathan Ausubel thanked Laura Hope and Lisa Bailey on the CCFA MOU recently signed, and stated that all of the items were mutually agreed upon. He also thanked Troy Ament and his staff for creating a safe working environment for faculty, students and classified staff on campus.

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 3:56 p.m.

The next regular meeting of the Chaffey Community College District Governing Board was changed to Thursday, November 19, 2020, and will be held via videoconference.

President

Clerk