



**CHAFFEY COMMUNITY COLLEGE DISTRICT  
SPECIAL MEETING OF THE GOVERNING BOARD**

Friday, January 26, 2018

11:30 a.m., Information Services Conference Room  
Information Services Building

- 11:30 a.m. I. **REGULAR SESSION**
- A. CALL TO ORDER
  - B. PUBLIC COMMENTS
  - C. ACTION AGENDA
    - 1. Governance Process
      - a. BP 2100: Governing Board Elections
- II. **ADJOURNMENT**

*The next regular meeting of the Governing Board will be Thursday, February 22, 2018.*

[Complete agenda may be viewed at www.chaffey.edu/governing board](http://www.chaffey.edu/governing%20board)

**AGENDA ITEM**  
**Chaffey Community College District**  
**GOVERNING BOARD**

January 26, 2018  
Board Meeting Date

TOPIC BOARD POLICIES FOR ADOPTION

Communication No. I.C.1.a

SUPPORTS BOARD POLICY

**Board Policy 2410 Board Policies and Administrative Procedures** – The Governing Board may adopt such policies as are authorized by law or determined by the Governing Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Governing Board on a specific issue within its subject matter jurisdiction.

PROPOSAL

To receive Board Policy 2100 for second action reading and adoption.

BACKGROUND

In July, 2011, the District began working with a consultant from the Community College League of California (“CCLC”) to update its Board policies to align with the recommended policies developed through the legal firm of Liebert Cassidy Whitmore in conjunction with the CCLC. Utilizing the CCLC Policy and Procedure Subscription Service templates, the District will ensure that all legal requirements, recommendations, suggested good practices, and accreditation requirements are fully addressed.

The District is continuing its work to review and update policies during the 2017–2018 academic year. As part of the update process, Board Policy 2100 (Governing Board Elections) from Chapter 2 (Governing Board) is being submitted for adoption. On November 16, 2016 the Chaffey College Governing Board adopted Resolution 111616, changing its regular election from the first Tuesday after the first Monday in November of odd-numbered years to the first Tuesday after the first Monday in June of even-numbered years. In accordance with California Education Code Section 72036 and the California Voting Rights Act of 2001, the Governing Board also approved an election system that establishes Governing Board member elections by trustee area. Board Policy 2100 (Governing Board Elections), must be updated to reflect these changes. The Governing Board received this policy for information at their January 26, 2018 study session meeting.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board receive Board Policy 2100 for second reading and adoption.

Submitted by:	Jim Fillpot, Dean, Institutional Research, Policy, and Grants
Recommended by:	Henry D. Shannon, Superintendent/President



## **BP 2100 Governing Board Elections**

Each person elected at a regular biennial Governing Board member election shall hold office for a term of four years from the first Saturday after the first Friday in July succeeding his/her election. Terms of Governing Board members are staggered so that, as nearly as practical, one half of the Governing Board shall be elected at each Governing Board election.

Each person selected to complete the unfinished term of a Governing Board member shall serve until the new Governing Board is seated.

Except as otherwise provided, the regular elections for the Governing Board shall be held biennially on the first Tuesday after the first Monday in June of each even-numbered year to fill the offices of those members whose terms expire on the first Friday in July succeeding the election.

Elections shall be governed by the elections code, except as otherwise provided in the California Education Code or in Chaffey Community College District policies.

In case of a tie vote among the candidates for Governing Board members, the Governing Board may either call a runoff election or determine the winner or winners by lot.

In accordance with provisions of the elections code, the following policies shall apply regarding statements of qualifications for candidates who run for office or member of the Governing Board of the Chaffey Community College District:

- All candidates for an office on the Governing Board of the Chaffey Community College District who are desirous of filing a candidate's statement of qualifications shall pay in advance her/his estimated pro rata share as a condition for including her/his statement in the voter's pamphlet.
- The registrar of voters shall bill the candidate for additional charges, if any.
- This resolution shall remain in effect for each Governing Board election until revoked by the Chaffey Community College District.

The Governing Board has provided for the election of Board members by areas. Effective December 15, 2016, the Governing Board member areas are:

- **Area 1** – Most of Rancho Cucamonga, the northern portion of Fontana and the unincorporated county area surrounded by those two cities.



## **BP 2100 Governing Board Elections**

- **Area 2** – Montclair, Upland, a portion of Rancho Cucamonga and unincorporated county areas north of Upland and south of Montclair.
- **Area 3** – Most of Fontana, a portion of Rancho Cucamonga and that portion of Rialto covered by the District.
- **Area 4** – Most of Ontario and a portion of Rancho Cucamonga.
- **Area 5** – Chino, Chino Hills and unincorporated county areas surrounded by those two cities.

The election of a Governing Board member residing in and registered to vote in the area he or she seeks to represent shall be only by the registered voters of the same area.

The Superintendent/President shall submit recommendations to the Governing Board regarding adjustments to be made to the boundaries of each Governing Board member area, if any adjustment is necessary, after each decennial federal census. The Superintendent/ President shall submit the recommendation in time for the Governing Board to act as required by law.

Reference: Education Code Sections 5000 et seq., 72022 and 72036;  
California Voting Rights Act of 2001 (Elections Code Sections 14025 et seq.)

Policy  
Category: Governance Process

Adopted: 1/26/12  
*(Replaces former Board Policies 1.7.2, 1.7.4, and 1.7.5)*

Revised: