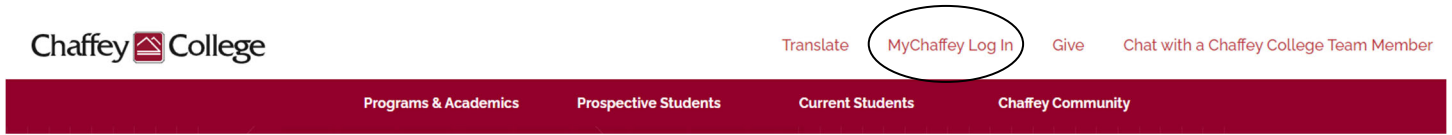


## Portal Access Instructions

Go to: [www.chaffey.edu](http://www.chaffey.edu)

Click on: [My Chaffey Log In](#)



If you are new to the portal, please click on

[First Time User](#)


**Students:** Login with first & last initial + ChaffeyID (cc0323232)  
**Staff:** Login with firstname.lastname (Jane.Doe) and email password


Show password


- [First Time User](#)
- [Change Password](#)
- [Forgot Password/Unlock Account?](#)


Once logged in, click on **Self-Service** located on the left side of the screen to access your pay advices (pay stub), W2, W2 Electronic Consent (required to receive your W2 electronically) etc.:


### Shortcuts Edit

 [Self-Service](#)

 [Self-Service \(Registration\)](#)

 [Canvas](#)

 [Colleague \(UI Web\)](#)

 [Manage 2FA & Login](#)