

CITIZENS' OVERSIGHT COMMITTEE CHAFFEY COMMUNITY COLLEGE DISTRICT

Tuesday, June 5, 2018

Chaffey College Chino Campus Main Instructional Building, Room 102 5897 College Park Avenue Chino, CA 91710

5:00 p.m. - 6:30 p.m. Regular Meeting

Committee Members Present/Area of Representation:

Harwood, Jamie	Business Organization, Chino
Riley, Richard	Taxpayer Organization, Ontario
Rosales, Moises	Student Member, Colton
Sanchez, Loren	Advisory/Foundation, Upland
Vargas Pipersky, Ester	Member, Montclair

Committee Members Absent:

Cook, Ed	Member, Montclair
Givens, Fran	Senior Advisory, Fontana
Skeers, Aaron	Rusiness Owner Rancho Cucamonda

Bernards and Chaffey College Personnel Present:

Ament, Troy	Director, Facilities and Physical Plant, Chaffey College
Arellano, Myriam	Accounting Manager, Chaffey College
Cabildo, Patrick	Internal Auditor, Chaffey College
Ell, Hope	Executive Assistant, Chaffey College
Erickson, Kim	Executive Director, Business Services, Chaffey College
Fochtman, Rick	Vice President, Bernards
Riley, Sarah	Manager, Facilities Development, Chaffey College
Shannon, Henry	Superintendent/President, Chaffey College
Winslow, Bill	Program Manager, Bernards

- I. WELCOME and INTRODUCTIONS The meeting was convened at 5:01 p.m. by Jamie Harwood, chair of the Citizens' Oversight Committee. Ms. Harwood acknowledged new members Richard Riley and Moises Rosales; both were approved by the Chaffey College Governing Board in May. Ms. Harwood also announced that Dr. Loren Sanchez agreed to serve a second two-year term, which was approved by the Chaffey College Governing Board in March. Self-introductions took place.
- II. <u>PUBLIC COMMENTS</u> There were no public comments.
- III. <u>APPROVAL OF MINUTES FROM DECEMBER 5, 2017</u> A motion was made by Ester Vargas Pipersky, seconded by Loren Sanchez, to approve the minutes from the December 5, 2017 meeting as presented.

Minutes - Measure L Bond Citizens' Oversight Committee Chaffey Community College District Tuesday, June 5, 2018 Page 2

Yeas: Harwood, Riley, Rosales, Sanchez, Vargas Pipersky (Cook, Givens, and Skeers absent)

Nays: None

IV. FACILITIES UPDATE —

- a. <u>District-wide</u> An estimated 350,000 square feet of new facilities and site improvement projects have been completed through the Measure L program. A partial list was shared showing approximately 75 projects completed since 2002.
- b. <u>Chino Campus</u> An aerial view of the Chino Campus was shown. Three buildings currently exist at the Chino Campus.
- c. <u>Fontana Campus</u> An aerial view of the Fontana Campus was shown. Three buildings currently exist at the Fontana Campus.
- d. Rancho Cucamonga Campus An aerial view of the Rancho Cucamonga campus was shown, which spans approximately 200 acres.
 - i. Projects Completed in 2017
 - Central Plant, Phase 1C TES Tank Expansion of the campus has led to greater demand for heating and cooling. The Central Plant, Phase 1C Thermal Energy Storage (TES) Tank project, which is now complete, will help support this demand and provide greater energy efficiency. The college received the energy incentive from Southern California Edison in September 2017, which totaled just over \$700,000.

ii. Projects in Construction

- 1. Planetarium Renovation Construction Phase 1 This facility, which was built in 1967, will be upgraded to provide a modern instructional space. Renovations will include electrical and lighting upgrades, upgrades to HVAC (heating, ventilating, and air conditioning), accessibility improvements, new finishes (paint/flooring), and a new digital projection system. This project is nearing completion. The projected budget is \$1,704,758. Budget total includes other funding sources in addition to Measure L funds. It was noted that the old star projector will be replaced with a modern digital projector, capable of doing more than just planetarium shows. Jamie Harwood asked if there are any plans to preserve the old projector. Bill Winslow shared that astronomy faculty did save the old projector; it is currently in storage while the faculty work on a plan to display it. Mr. Winslow also shared that the original bronze plaque dedicated to Dr. Milliken was saved and as part of the scope of project, was re-hung near the entrance to the planetarium.
- Museum Renovation Construction Phase 1 The existing
 Museum/Gallery, which was built in 1972, will be upgraded and
 renovated to provide modern gallery space and instructional facilities.
 The renovations will include new HVAC, new patio sun shade structure,
 and new gallery lighting. The projected budget is \$3,038,235. Budget
 total includes other funding sources in addition to Measure L funds.
- 3. Theatre Wings Renovation-East and West Construction Phase 2 The existing Theatre Wings, built in 1958, will be upgraded to provide modern instructional space. Renovations will include electrical, plumbing and HVAC upgrades, and new finishes (paint/flooring). The projected budget is \$4,298,107. Budget total includes other funding sources in addition to Measure L funds.

Minutes – Measure L Bond Citizens' Oversight Committee Chaffey Community College District Tuesday, June 5, 2018 Page 3

- 4. <u>Campus Center Shade Structure Construction Phase 2</u> This project will include the installation of a steel frame shade structure adjacent to the MACC building to provide additional dining and gathering space for students. The area will include charging stations where students can charge their portable devices. The projected budget is \$4,680,400.
- 5. Campus Center East Plaza Construction Phase 3 This project will include an exterior gathering location, which will include a new plaza area with landscape and irrigation, and the modification of traffic routes for service vehicles to access several locations. This phase of work will be the last project and will commence in late summer 2018, with completion expected in December 2018. The projected budget is \$1,610,417. Moises Rosales asked about the loss of staff parking in former parking lot 7. Troy Ament shared that a survey of staff parking was conducted; spaces lost in lot 7 will be reallocated elsewhere if needed based on the parking survey.
- e. <u>Project Closeout</u> All of the completed projects in the Measure L Bond Program have been successfully closed and certified with the Division of State Architect.
- f. Financials
 - i. <u>Construction Cost Summary, Completed Projects 2009–2018</u> A summary of construction costs for several major projects was reviewed. The change order percent is set at 10% for each project; however, the average on completed projects has been 6%, which means the remaining funds are available to be used for other projects.
 - ii. <u>Summary of Funds</u> A summary of program funds for the Measure L Bond, as well as other funding sources, was reviewed. Other funds include redevelopment funds, city and county funds, etc. The program funds total is \$331,391,102. The Measure L Bond funds total is \$252,476,923.
 - iii. Remaining Funds A summary of remaining funds for the Measure L Bond, as well as other funding sources, was reviewed. The remaining balance is \$6,289,122 (this does not include funds that have been committed or allocated to projects, including the five Measure-L Build Out projects listed above).
- V. <u>RETENTION OF PERFORMANCE AUDIT FIRM</u> Patrick Cabildo recommended Clifton, Larson, Allen (CLA) to conduct the 2017-18 Measure L performance audit. Mr. Cabildo noted that Vicenti Lloyd Stutzman, the company previously used to conduct the performance audit, merged with CLA in 2017. CLA will perform the audit in September and it will be available at the fall 2018 meeting. The retention of performance audit firm Clifton, Larson, Allen was approved by acclamation.
- VI. <u>FUTURE BOND INFORMATION</u> Troy Ament provided information on a future bond proposal. Mr. Ament shared that the Vision 2025 Facilities Master Plan was approved in January 2015. An addendum to that plan is being produced for use with a future bond proposal. Mr. Ament shared information from the bond project list, including two new buildings in Chino and the potential future development of six additional buildings; land acquisition in Fontana, which would allow for three additional buildings and a main entrance off of Sierra Avenue; and a new location in Ontario. Dr. Shannon has been meeting with city leadership in Ontario on possible site locations. The Rancho Cucamonga Campus would have a total of 16 buildings demolished, eight new multi-story buildings, a multi-level parking structure, new warehouse/campus police and maintenance and operations buildings, and renovation of six buildings. Dr. Shannon reported that the Governing Board will need to vote on the bond at the July board meeting.

Minutes – Measure L Bond Citizens' Oversight Committee Chaffey Community College District Tuesday, June 5, 2018 Page 4

Mr. Ament also shared information on the shipping container projects at both Chino and Fontana. The containers will house campus police, the campus store, food service, supplemental instruction, as well as indoor and outdoor dining/gathering space. Conceptual drawings of the space were distributed. The shipping containers are DSA pre-certified and typically do not require comprehensive DSA approval unless major modifications are made. The college hopes to keep any modifications to a minimum.

Mr. Ament reported that the solar panel installation project is complete and is the largest solar project at a community college in California. The college can realize as much as a 90% savings on energy costs. Kim Erickson shared that the college was able to apply for a California Renewable Energy Bond (CREB) to reduce the interest rate on the project.

- VII. COLLEGE UPDATE Dr. Henry Shannon provided an update on college activities.
 - a. <u>College Highlights</u> Dr. Shannon highlighted the following items: Chancellor's Office Higher Education Innovation Award, Alumni/Athletic Hall of Fame Awards Event, Growing Inland Achievement, Guided Pathways, and the Chaffey College Foundation Golf Tournament. Dr. Shannon also announced that Chaffey College did not make the top ten for the 2019 Aspen Prize, but the college plans to enter again in 2021.
 - b. 101st Commencement Exercises Friday, May 18, 2018, Citizens Business Bank Arena Commencement 2018 was held on May 18, 2018 at Citizens Business Bank Arena in Ontario. This is the second year that commencement has been held at the arena and it has gone well; the college plans to continue the use of the arena in the future. Over 1,100 students participated in commencement this year.
 - c. Newsletter A copy of Dr. Shannon's monthly newsletter was distributed.

VIII. QUESTIONS/ANSWERS/DISCUSSION None.

ADJOURN – The meeting adjourned at 5:56 p.m.

Documents referenced in these minutes are available on the Chaffey College Measure L Bond Citizens' Oversight Committee website: www.chaffey.edu/coc.

The next meeting of the Citizens' Oversight Committee will take place in fall 2018.