

Dear Chaffey Employees:

As previously reflected in Dr. Shannon's July 22 community-wide email, effective August 10, 2021, Chaffey employees (regardless of their vaccination status) are not required to wear face coverings outdoors on-site unless otherwise notified by the District.

As of today, Chaffey is not requiring employees to be fully vaccinated. However, effective August 10, fully vaccinated employees no longer need to wear face coverings outside of the classroom setting (all faculty, regardless of vaccination status, must wear a mask in any classroom setting), and only fully vaccinated employees are allowed to travel on District-related business. Additionally, only coaches/staff who are fully vaccinated are permitted to travel to/from and coach or perform work at away games. Employees working in common areas are encouraged to wear face coverings when interacting with the public, regardless of their vaccination status.

All students, regardless of vaccination status, must wear face coverings when inside any Chaffey facility.

Those employees who have not provided proof of full vaccination will be required to wear face coverings indoors while on-site, unless eating and drinking or due to an accommodation authorized by Human Resources. Further, those employees who have not provided proof of full vaccination must wear face coverings when traveling in vehicles with other individuals regardless of the other individual's vaccination status. As noted above, if you are not fully vaccinated, you are not allowed to participate in business travel and you are not allowed to travel to/from and coach or perform work at away games.

Chaffey employees shall provide proof that they have been fully vaccinated by submitting a copy of their COVID-19 Vaccination Record Card to: HRdocs@chaffey.edu.

Employees who are required to travel as part of their essential work functions and would like to request a vaccination exemption for medical or religious reasons must complete the appropriate exemption form available through Human Resources. Please contact me at susan.hardie@chaffey.edu to request the exemption forms. Once Human Resources receives your completed form, a District Representative will contact you regarding the next steps, which may include exploring reasonable accommodations through engaging in the interactive process.

The District will work with students separately on issues surrounding the vaccination. Please refer all students with inquiries regarding vaccinations directly to me at susan.hardie@chaffey.edu.

The District is vigilantly monitoring the COVID-19 statistics and state, local, and federal guidance/mandates. Please note that conditions may change depending on the trajectory of the pandemic. In the event the District needs to make changes to the current guidelines, it will notify the entire Chaffey community in advance.

Thank you,

Susan

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